

Pursuant to Article 61 of the Law on Public Procurement ('Official Gazette of the Republic of Serbia', no. 124/2012, 14/2015, hereafter referred to as: Law), Article 7 of the Rules of Mandatory Elements of the Call documentation in the procedures of public procurement and way of proving that the conditions are met ('Official Gazette of the Republic of Serbia' no. 86/2015), Decision on initiation of procurement procedure – call for design, number KD-2/01-962-2 from 19 August 2019, and Decision on education of expert jury for public procurement – call for design number KD-2/01-962-3 from 19 August 2019, the following was prepared:

DOCUMENTATION FOR THE CALL FOR SERVICE PROCUREMENT

DRAFTING URBAN-ARCHITECTURAL DESIGN FOR RESTORATION OF URBAN POCKETS (NEW PLACES) IN NOVI SAD IN THE PROCEDURE OF PROCUREMENT - CALL FOR DESIGN

Public procurement no. KD-2/01-962

Call and documentation for the call published at the Portal of public procurements and official web page of the employer:	22 August 2019
Deadline for submitting offers:	3 October 2019

Novi Sad, August 2019

Participants of the call can take over the entire documentation for the call from the Portal of public procurements of the Administration for public procurements, as well as official web page of the employer www.novisad2021.rs . Content of the documentation for the call is:

- Conjoined call for all four locations that are the subject of the call
- Certificate of current available urban and plan documents
- Photographs and/or videos for all four locations

Conjoined Call consists of 25 pages of:

Content of the conjoined Call		Page
1	General information about the public procurement	3
2	Information about the subject of the public procurement	4
3	Instruction for the preparation of the submitted work - description and request regarding the project	5
4	Method and deadline for submission of the project	8
5	Conditions and deadlines of the call	9
6	Criteria for assessing the design/project	10
7	Prize	10
8	Jury members	11
9	Deadline and decision making procedure	12
10	Activities after the call	15
11	Programme of the call, task and certificates of the report on work with focus groups	16

1 GENERAL INFORMATION ABOUT THE PUBLIC PROCUREMENT

1.1 Information about the employer

The 'Novi Sad 2021 – European Capital of Culture' Foundation

Liberty Square no. 3

21 000 Novi Sad

Registration number: 28829922

NIP: 109849130

Official web page: www.novisad2021.rs

E-mail: epk2021@gmail.com

The call is implemented by the 'Novi Sad 2021 – European Capital of Culture' Foundation, in cooperation with Association of Architects of Novi Sad (DaNS), which implements the call.

1.2 Procedure type of the public procurement

The public procurement is implemented during the procedure of procurement – the call for design in accordance with Article 38 paragraph 5 point 2 of the Law on Public Procurement, within which prizes for participants are paid.

The procurement is also being implemented in accordance with the Rulebook on the Method and Procedure for the Announcement and Implementation of Urban and Architectural Competitions ('Official Gazette of the Republic of Serbia', no. 31/2015).

1.3 The goal of the procedure:

The procurement is implemented as the procedure within which prizes are being paid to participants.

The aim of the call is to find conceptual design for restoration of urban pockets in 4 local communities in Novi Sad through the valorisation of several submitted conceptual designs, with payment of prizes.

1.4 Note in case of the reserved public procurement

The public procurement is not reserved.

1.5 Parties

This public procurement is not formed based on parties.

1.6 Electronic auction

Electronic auction is not being implemented during the above-mentioned procedure and public procurement.

1.7 Contact (person or service)

E-mail has been chosen as an instrument for communication in the public procurement.

Contact person:

- Nina Janković
- E-mail: nina.jankovic@ns2021.rs

2 INFORMATION ABOUT THE SUBJECT OF THE PUBLIC PROCUREMENT

2.1 The subject of the public procurement

The subject of the public procurement no. KD-2/01-962 is - The creation of conceptual design the urban-architectural call for the restoration of urban pockets in Novi Sad.

Name and designation from the Common Procurement Vocabulary: services of design in architecture 71230000-9 - organisation of architectural call for design drafts.

2.2 - Type of the call

- According to the right to participate: **open**

All interested natural and legal persons, who meet the conditions given in the launch of the call (see chapter 5), have the right to participate in the call, no matter the territory they live in and their personal skills: Conditions and deadlines of the call).

- According to the aim of the Call: **project**

Project call is being launched and implemented in order to get solutions for specific

architectural or urban task, with the aim to implement the chosen work that got the first prize. The selected solution serves as baseline for further elaboration of planning and technical documentation.

- According to the stages of implementation: **one-stage**
- The call is **anonymous** according to the method and submission of work

Anonymity has to be respected in the procedure of the call for design. Participants of the call are anonymous until the results of the call are being published. Anonymity is specifically provided by prohibition of making assumptions about the identity of the participants of the call. The prohibition is related to all persons who participate in the procedures of the employer ('Novi Sad 2021 – European Capital of Culture' Foundation), jury members, the Association that implements the call, as well as participants of the call.

- According to the right to participation the call is: **international**

3 INSTRUCTION FOR THE PREPARATION OF THE SUBMITTED WORK - description and request regarding the project

3.1. – description of the preparation of the call

In the context of preparations for 2021, when Novi Sad will become the European Capital of Culture, we initiated preparations in the city and surrounding municipalities of the so-called Zone 021 (municipalities of Novi Sad, Irig, Beočin and Sremski Karlovci) for numerous smaller investments in public spaces that will become places where citizens gather and places for dissemination of culture.

Locations, as well as the content of these public spaces, were chosen by citizens. Baseline of this approach is that public spaces should be created with participation of citizens and fit their needs, because citizens have much better insight into current use of those spaces and their future development. The conceptual designs are expected to improve the way public spaces are being used in the above-mentioned local communities, and to be in accordance with social and urban context of the sites. The end goal is to increase the quality of life in the outskirts of the city, which lack quality restored public spaces.

3.2 – urban parameters

In accordance with Information about locations, i.e. chapter 11 of the Launch of the Call.

3.3 – the task of the call

The participants of the call have the task to design and give solutions for the restoration of urban pockets (small public spaces) in Novi Sad for each location as separate conceptual design, in accordance with the Programme tasks and Documentation of the call of all 4 locations. Participants are asked to give solutions for **at least two (2) locations of their choice**, and we welcome solutions for three (3) or all four (4) locations. Submitted work consists of one solution per location, optional solutions are not allowed.

3.4 – content of the submitted work

Solutions for each location are being submitted as individual submitted work. Works are submitted in digital form, and detailed instructions for proper appointment of documents and ways in which works can be submitted can be found in chapter 4. All participants are obliged to submit the following documentation within the call, for each location separately:

- 1 NOTEBOOK with written and graphic attachments / in pdf form, dimensions 42x29.7 cm (A3), landscape orientation, with illustrations in 150 DPI resolution. Participants are expected to submit all graphic attachments in some of prescribed dimensions (see chapter 3.5). In case that the attachment is larger than the format prescribed (42x29.7), smaller size of the attachment can be used, with the necessary Annex 'graphic attachments in real-life proportions' at the end of the notebook.

The notebook should contain:

- description of the concept
 - Technical description that contains detailed explanations about materials, equipment, potential construction, installation system, etc.
 - All graphic attachments (defined in chapter 3.5), dimension 1:100 or 1:200 depending on the location and solution itself. Furthermore, street furniture, scheme for paving, details, etc. should be submitted in dimension 1:20 or 1:50. If participants consider it is necessary, more detailed dimensions are allowed.
 - 3D visuals
 - Specification of materials and elements used - detailed subject and invoice is not obliged, however, price of construction, i.e. feasibility of solution will be important criteria during the selection of works. It is necessary to present the square footage and description of paved and green surfaces, number of elements of urban street furniture, description for characteristic elements, etc. so that expert jury could analyse works based on this criteria.
- The frame budget for the implementation of works is RSD 5,000,000.00 (five million) per location.**

- 2 EXHIBITION POSTER / in pdf form, dimensions 5x100 cm, portrait orientation. Submit the poster in 150 DPI resolution in only one layer and in CMYK colour model. Participants have the freedom to chose attachments that present their solution in the best way. It is necessary to use the material that has already been prepared, and can be found in the documentation of the call. There is a blank space at the bottom of the page, where the names of the authors will be written after the jurying, for the purposes of public exhibition. Participants cannot fill this space for any reason, in order not to violate the principle of anonymity.
- 3 MINI POSTER FOR DIGITAL EXHIBITION / in jpg form, dimensions 1920x1440 px, landscape orientation, with illustrations in 150 DPI resolution. Participants have the freedom to chose one or more attachments they think is the most adequate for this purpose. The poster should contain the name of the local community for which the solution was submitted, as well as the code of the work. This attachment has to be anonymous as well.

3.5 - obligatory attachments

	Attachment	proportions
1	Baseline <ul style="list-style-type: none"> - Mark the positions of all elements of urban street furniture. - Give short descriptions for paving, characteristic elements, etc. - Present contact areas with already existing environment. 	1:200 or 1:100
2	Overview <ul style="list-style-type: none"> - Present 1 or more characteristic overviews, with clearly explained ground levels and, if they are part of proposed solution, with heights of projected structures (canopies, pavilions, etc.). 	1:200 or 1:100
3	Details about characteristic elements, pavings and spaces <ul style="list-style-type: none"> - Present dimensions, construction and materialisation - Use any kind of technical drawing that illustrates the solution in the best possible way (orthographic projections and/or axonometric projection) 	1:50 or 1:20
4	3D visuals of proposed conceptual design <ul style="list-style-type: none"> - Participants have the freedom to choose the way they will present their solution. It is possible to submit renders, isometrics, collage, photographs of a model, etc. 	
5	Description of the concept, which should be submitted as separate document in doc, docx or pdf form, so that the text can be selected and copied.	
6	Other attachments that additionally illustrate the solution selected by authors <ul style="list-style-type: none"> - Diagrams, schemes, additional explanation of the concept, etc. - In case of interactive presentation (video, gif) the size of the attachment should not be bigger than 15 MB, and principle of anonymity should not be violated. 	

3.6 - information about language of the work

Submitted work and all additional attachments have to be written completely in Serbian (latin or cyrillic) **or** completely in English.

3.7 - additional information or explanations

Participants of the call can submit **questions for juries by 12 September 2019** (1/2 of the call deadline).

Interested person (participant) can ask the jury for additional information or explanations related to the preparation of the offer i.e. submitted work only via e-mail and can inform the jury about shortcomings and irregularities regarding the documentation of the call, no later than 5 days

before the deadline for submitting works.

Questions and requests with additional information or explanations should be submitted in written form only via e-mail, on the following e-mail address: nina.jankovic@ns2021.rs.

The subject of these e-mails should be 'Questions about the Call'.

The employer will publish all questions and answers of juries in writing, on the Portal of public procurements of the Administration for public procurements, on the official page of the employer www.novisad2021.rs, as well as the official page of the Association of Architects Novi Sad www.dans.org.rs

The entity that opens the call should not bear liability in case that some of participants neither raise a question, read the answer, nor considers that the circumstance would significantly influence the results of the call.

Search for additional information or explanations regarding the preparation of the submitted work via phone is not allowed.

04 METHOD AND DEADLINE FOR SUBMISSION OF THE WORK

4.1 - submission of works

Participant of the call submits the work in digital form on the following e-mail address:

predlog@ns2021.rs, with the following subject of the mail: '**The call for public procurement no. KD-2/01-962**'.

Deadline for submitting works is **3 October by 11:59 p.m.** The submitted work the employer has not received until the deadline for submission of works, i.e. which was received after the deadline, will be deemed as untimely sent work, thus it will not be taken into consideration.

During the submission of the work (individual work for each location separately), it is necessary to send two zip folders. The folder should be named under the following instruction, in order not to infringe the anonymity of participants:

1. Zipped folder, that should be named 'CALL_number of work_number of location for which the solution is submitted' (e.g. CALL_12345_lokacija3.zip), which consists of:
 - NOTEBOOK 42x29.7 (A3 format), landscape orientation, with written and graphic attachments, in pdf form,
 - POSTER for the exhibition, format 50x100, portrait orientation, in pdf form
 - MINI POSTER for digital exhibition, dimensions 1920x1440 px, landscape orientation, in jpg form

*Each paper (in the notebook or on the poster), should be marked with unique 5-digit code, in the upper right corner. The code should be written in Arial font, size 12 pt. Use different code for each submitted work i.e. location.

2. Zipped folder, which should be named: 'AUTHOR_code of the work_number of location for which the solution is submitted' (e.g. AUTHOR_12345_location3.zip). The name of the author should not be mentioned in the name of the folder, in order not to infringe his/her anonymity. The name of the folder should contain the term 'AUTHOR'. This folder should consist of:
 - Written document in A4 format which contains (in the following order):

- Location for which the solution was submitted and unique 5-digit code used,
 - Name/names of the author/authors,
 - Name and surname of the authorised person (may or may not be one of the authors),
 - Statement of the authorised person about fulfilling conditions of the call (stated in chapter 5).
 - State all locations for which the solutions are submitted (submitted solutions for at least 2 locations) and codes used for each location (codes have to be different for every submitted solution)
 - e-mail address for submission of jury's decision,
 - contact phone,
 - statement in which the author or author's team explains whether he/she wants to present the work in code (anonymously) or under the name of the author,
 - statement in which the author or author's team explains the way the percentage of prize dividing, with information regarding the payment for all above-mentioned entities.
- The table filled with the information about the author will be clearly stated on the poster during public exhibition, if authors agree to exhibit their work with their names on it. The table has to be made in given dimensions, and legend layout can be found in the documentation of the call.

4.2 - changes, updates and recall of submitted work

The participant of the call can change, update or recall the work in the way which was defined during submission of work, within time limits for submission of work.

Participant of the call is obliged to clearly state which part of the submitted work is being changed, or which documents are submitted subsequently.

Changes, upgrades or recall of the submitted works should be send on the following e-mail address:

predlog@ns2021.rs, with the following subject:

'**Change of the submitted work** for public procurement no. KD-2/01-962'

'**Upgrade of the submitted work** for public procurement no. KD-2/01-962'

'**Change and upgrade of the submitted work** for public procurement no. KD-2/01-962'

'**Recall of the submitted work** for public procurement no. KD-2/01-962'

Participant of the call cannot withdraw or change the submitted work after the deadline for submitting works.

5 CONDITIONS AND DEADLINES OF THE CALL

5.1 - conditions of the call

All interested natural and legal persons have the right to participate in the call, by meeting the following conditions:

- The work has to be submitted in time and in a manner defined within the launch of the call.

- The submitted work has to contain technical attachments and has to contain all parts defined within the launch of the call.
- Participants have to submit the solutions for 2, 3 or 4 locations.
- It is allowed to submit only one solution per each location. Optional solutions are not allowed.
- Number of authors and associates in expert team is not limited.
- The authors who received prize and were commended for the work are obliged to submit their solutions in dwg form after the results are being announced.

5.2 - deadlines

- Beginning of the call deadline: 22 August 2019
- Deadline for discussing questions: 12 September 2019
- Deadline for submission of the work: 3 October 2019 by 11:59 p.m.
- The announcement of results: 12 October 2019

6 ASSESSMENT CRITERIA FOR DESIGN / PROJECT

Works will be assessed according to the following criteria:

1	Fulfilment of the programme needs – improving ways of using spaces with regard to the needs of a local community.	30 points
2	Spatial concept – relation to the existing urban matrix and natural environment	25 points
3	Originality and creativity in design and way of use – contemporary concepts of using space, multifunctionality, transformability, etc.	15 points
4	Economy, rationality and feasibility	15 points
5	Sustainability of space usage - accessibility, safety, low-maintenance, etc.	15 points

The jury keeps the right to eliminate the projects that do not satisfy the above-mentioned criteria and conditions of the programme of the call from further procedure of project assessment.

7 PRIZE

If the call receives at least 3 works for each of 4 locations, the jury will award prizes (net):

- For restoration of space in 'Bukovac' local community RSD 125,000.00
- For restoration of space in 'Kisač' local community RSD 125,000.00
- For restoration of space in 'Klisa' local community RSD 125,000.00
- For restoration of space in 'Gavrilo Princip' local community RSD 125,000.00
- A maximum of 3 purchases, depending on the quality of works RSD 50,000.00

The jury will award a prize for each location. Depending on the quality of works, the Jury has the right to declare one or more purchases.

The jury will make decisions by a majority of votes.

The employer, 'Novi Sad 2021 – European Capital of Culture' Foundation, will pay all prizes and purchases to participants. Payment of prizes and purchases (net), with increased accompanying taxes and contributions/PDV included, will be implemented by the transfer of funds to the bank account of the author, in the period of 45 days from the date of the publication of results of the call.

8 JURIES

8.1 - appointed jury members and deputy jury member

Decision of the employer on education of expert jury, number KD-2/01-962-3, from 19 august 2019, the members of the jury are:

1. Darko Polić, PhD, architect, jury chairman;
2. Predrag Milutinović, architect, jury member;
3. Docent Rene Lisac, architect, jury member;
4. vana Miškeljin, PhD, architect, jury member;
5. Aleksandar Panjković, Graduate Traffic Engineer, jury member;
6. Andrej Strehovec, architect, deputy jury member

8.2 - Short biographies of members and deputy jury member:

- Darko Polić, PhD, architect and urbanist, employee of the 'Urbanizam' PE Institute for Urban Development Novi Sad. He is also a Chairperson of the Working Group for Cultural Infrastructure Projects within the 'Novi Sad 2021 - European Capital of Culture' project. He is a professional urban planner, member of the expert team of the European Prize for Urban Public Space of the Barcelona Centre of Contemporary Culture since 2014. He worked in the field of public spaces and other activities such as calls, translation of foreign literature, etc.
- Predrag Milutinović was born in Ivanjica in 1975. He graduated from the University of Belgrade - Faculty of Architecture. He works in the field of architectural projecting. He is

the author of architecture of several public facilities, individual, residential or collective residential complexes, industrial facilities, facilities for special purposes, interior of public, business and residential facilities. He is the winner of significant prizes and awards he received for his projects. He develops his practice through the 'Mapa Architects' Architectural Studio, founded by Milutinović himself. In addition to design, he deals with investment development, project management and coordination, design and construction of large facilities (Design Management/project Management). His works were published in printed and electronic media. His works are regularly being selected by the Salon of Architecture of the Museum of Applied Arts in Belgrade, DaNS Salon in Novi Sad, publication. He was the jury member in the field of architecture numerous times, some of which were the Salon of Architecture of the Museum of Applied Arts in Belgrade, Expert Council in charge of the presentation of the Republic of Serbia at the 16th Biennial of Architecture in Venice in 2018.

- Rene Lisac is a Docent at the Faculty of Architecture, University of Zagreb. He works in the Computer Aided Architectural Design Cabinet, thus working on important projects of the Cabinet in the field of planning sustainable university campuses. He leads the 'City Acupuncture' project with Kristina Careva within the Zagreb Architects Society and coordinates the 'Zagreb za Mene' and since 2015 he has been the president of the Society.
- Ivana Miškeljin, PhD, was born in Zrenjanin in 1982. She is a Bachelor of integrated and Master of the Studies of the Department of Architecture of the Faculty of Technical Sciences of the University of Novi Sad (2001 - 2006). She is a PhD graduate at the same Department of the Faculty of Technical Sciences of the University of Novi Sad in January 2014. She works as the Associate Professor of the Department of Architecture and Urban Planning. She has been awarded at several international calls in the field of architecture. She participated in design of numerous facilities and spaces that were presented at different international and national exhibitions.
- Aleksandar Panjković is a Graduate Traffic Engineer and has worked as an independent planner of infrastructure in 'Urbanizam' PE Institute for Urban Development Novi Sad since 2004. He is an expert who works in the field of urban and suburban transport planning, analysis and studies in the field of transport, transport modelling and simulations, as well as the creation of conceptual design and models of bridges, squares, pedestrian-cycle passages, etc. In addition to professional work he has been engaged as the member of the Working Group for monitoring conditions and proposing measures and activities for improvement of conditions in cycle traffic on the territory of the City of Novi Sad since 2016, and he has been a member of expert team for the implementation and monitoring of the 'Smart Plan' traffic studies since 2017.
- Andrej Strehovec is a graduate engineer in architecture employed as a freelance cultural worker: architect and critic / reviewer. He is experienced in architectural practice as an intermedia designer, theorist, set designer. He graduated from the Faculty of Architecture in Ljubljana, where he was licensed the responsible engineer of architecture (Chamber of Architecture and Space of Slovenia - ZAPS). He has been engaged in architecture professionally since 2004 (at Ravnikar-Potokar Bureau, Slovenia), designing public buildings, residential houses, interiors, and is also the author of award-winning architectural and urban design solutions. As an architectural critic, he has published works in the field of architecture theory in the Piranesi Magazine since

2010, then through Internet and radio publications, and has been a guest speaker at art centres and faculties.

09. DEADLINE AND PROCEDURE FOR DECISION MAKING

09.1 - Deadline for announcement of the results

The deadline for completion of the jury and the announcement of the results is 12 October, 2019. When announcing the results of the Call, a jury report will be published as well, which will include, among other things, a summary of all submitted papers, as well as a brief explanation of the qualities and deficiencies of the works. These aspects will be explained in more detail for the awarded works.

09.2 - Opening of the works

Opening of the works, i.e. the 'CALL' envelopes (folders) will take place on 4 October, 2019. Works for which notice of cancellation has been submitted within the deadline for submission will not be opened.

After the opening of the works, a Minutes of the opening of the works is created, and it shall contain:

- registration number;
- code;
- working code;
- fulfilment / deficiencies of formal requirements for the works from the Call for Proposals.

Works that do not meet the formal competition requirements will be eliminated and will not be the subject to jury selection.

09.3 - Decision of the Jury

The jury reviews and evaluates the works.

In accordance with the above criteria, the jury determines the final rank of the works and makes the Proposal of the decision on awards and purchase.

After the opening the 'AUTHOR' envelopes (folders), works that do not meet the requirements (described in Chapter 5) will be eliminated from the award and purchase process, regardless the jury's evaluation.

The decision of the Jury is binding to the Employer.

09.4 - Decision making

After the implementation of the public procurement procedure, the Employer will make a decision on the results / awards since the Jury decision obliges the Employer.

The Employer shall make a decision within 10 days from the date of submission of the works.

09.5 - Suspension of the procedure

The Employer keeps the right to suspend the public procurement procedure for objective reasons that could not have been foreseen at the time of initiation of the procedure, and which prevent the procedure from being terminated, or because the Employer has no need for the subject procurement anymore, and therefore it will not be repeated during the same budget year, i.e., in the following six months. Under the stated conditions, the Employer may suspend the tendering procedure, but only up to half of the deadline for submission of works.

After decision making on suspension of the public procurement procedure, the Employer shall publish it on the Public Procurement Portal of the Public Procurement Administration, and on the Employers's website www.novisad2021.rs within 5 days from the day of making the decision.

09.6 - Publication of the results and notices

After the implementation of the call, the Employer shall publish a notice of the results on the Public Procurement Portal of the Public Procurement Administration, on the website of the Employer www.novisad2021.rs, as well as on the website of the Association of Architects of Novi Sad www.dans.org.rs

Following the announcement of the results, the Employer will inform the public and participants about the place and date of the exhibition and the discussion about the competition works.

In case of termination of the procedure, the Employer is obliged, within 5 days from the date of the final decision on the suspension of the public procurement procedure, to publish a notice on suspension of the public procurement procedure, on the Employer's Portal of the Public Procurement Directorate, at the website of the Employer www.novisad2021.rs, as well as the website of the Association of Architects of Novi Sad www.dans.org.rs

09.7 - Deadline and method for submitting a request for protection of rights

The request for the protection of rights may be submitted by the participant, i.e. any interested person who has an interest in a specific procurement procedure and who would suffer or could suffer damage due to the employer's violation of the Public Procurement Law, in accordance with Article 148 of this Law.

The request for the protection of the rights is submitted to the employer, in accordance with Article 9, paragraph 1, point 17 of the Rulebook on the mandatory of the documentation in public procurement procedures and the method of proving the fulfilment of conditions ('Official Gazette of the Republic of Serbia', no. 86/15). A copy of the request should be simultaneously submitted

to the Republic Commission, to the following address: Nemanjina Street no. 22-26, Belgrade. The request for the protection of rights should be submitted directly by e-mail to the following e-mail address: nina.jankovic@ns2021.rs, or by mail with return receipt to the address: Novi Sad, Liberty Square no.3. An application for the protection of rights can be submitted during the entire procurement procedure against any action by the employer except otherwise provided by the law.

If the request for protection of rights denies the type of procedure, the invitation to participate in the design call or the call documentation, the request will be considered timely if received not later than 7 (seven) days before the deadline for submission of the competition works, regardless of the manner of delivery and if the applicant, in accordance with Article 63, paragraph 2 of the Law, pointed out to the employer the possible deficiencies and irregularities, and the employer did not eliminate them.

Request for the protection of rights taken by the employer before the deadline for submission of works, and after the expiry of the deadline of 7 (seven) days before the deadline for submission of the works, will consider timely if submitted no later than the deadline for submission of proposals. After making the decision on the results of the call or the decision to suspend the public procurement procedure, the deadline for submitting a request for protection of rights is 10 (ten) days from the day of announcing the results of the competition on the Public Procurement Portal. The request for protection of rights cannot deny the actions of the employer undertaken in the public procurement procedure if the applicant had or could have known the reasons for his submission before the deadline for submitting the request referred to in Article 149, paragraphs 3 and 4 of the Law, and the applicant did not file it before the deadline.

The request for the protection of the rights should contain the data listed in the Article 151, paragraph 1, item 1 of the Rulebook on the mandatory of the documentation in public procurement procedures and the manner of proving the fulfilment of conditions ('Official Gazette of the Republic of Serbia', no. 86/2015).

The request for the protection of rights should be submitted on the Public Procurement Portal and on the Employer's website www.novisad2021.rs, no later than 2 days from the day of receipt of the request.

The Applicant is obliged to pay a fee of RSD 120,000.00 to the account of the budget of the Republic of Serbia in accordance with Article 156. of the Law on the account number 156: 840-30678845-06, payment code 153 or 253, reference to no. 19-16, purpose: ZZP, City of Belgrade, City Administration of Belgrade, Agency for Investment and Housing, Public Procurement no. 19-16, Beneficiary: Budget of the Republic of Serbia.

The procedure of the protection of the rights is regulated by Articles 138 - 167 of the Law on Public Procurement, and the procedure for payment of the fee is regulated by the Instruction on payment of the fee for filing a request for protection of rights, which was published on the website of the Republic Commission for Protection of Rights <http://www.kjn.gov.rs/ci/uputstvo-o-uplati-republicke-administrativne-akse.html>.

10. POST-CALL ACTIVITIES; PUBLIC EXHIBITION OF WORKS

10.1 - Public exhibition of works

The Employer (The 'Novi Sad 2021 – European Capital of Culture' Foundation) will exhibit all submitted works in public, no later than 90 days from the award ceremony. The Employer will exhibit works in the form of public exhibition.

10.2 - Post-Call Mutual Relationships - Copyright

The awarded and commended works, after the call has been completed and the prizes paid, become the exclusive property of the employer i.e. the 'Novi Sad – European Capital of Culture' Foundation, for the purpose for which the call was launched and will serve as a basis for the preparation of the necessary urban and technical documentation and announcing new public procurement and design of technical documentation for the construction of objects.

The Employer has the right to use all submitted works and for the purpose of publishing and promoting the results of the call, stating the name of the author of the work (if the authors do not agree to publish their name, an author code will be written instead of the name).
The call is implemented with the best intention and all participants by submitting the work agree to all conditions of the call.

11. COMPETITION PROGRAMME, TASK AND REPORTS OF THE FOCUS GROUP WORK

11.1 – Site 1: Local Community ‘Bukovac’

Site: Space across the Infirmary, Kralja Petra I Street



Site details:

A closer description of the site: Space across the Infirmary, next to the drinking fountain in Kralja Petra I Street, Bukovac

Parcel no.: 1081

Site: The area planned for the market with its immediate surroundings is the area of importance to the local community. There is a drinking fountain at this so-far neglected space. Reconstruction of the green market is planned on the parcel no. 303, in the neighbourhood of the site, along Partizanska Street. The space of 350 m² will be reconstructed after tubing the existing canal. This space will be used dually - as a market (on market days) and as arranged public space (other

days).

Excerpt from the Minutes with the Focus Group*

Participants of the Focus Group state the lack of content and space arrangement as the reason why people do not spend time in this space.

Suggestions for improving this area are related to all age groups and individual responses are: Park with *Milica Stojadinović Srpkinja* bust ('There isn't enough cultural content in Bukovac, and Milica Stojadinović Srpkinja was born here; Every place has a monument or a bust of significant fellow citizens') or just park, placement of benches and construction of the sports centre. Also, it is stated that the Local Community 'Bukovac' has planned the reconstruction of this site earlier, and that they have already started it (setting free WiFi), but it would be nice to complete it. Some participants think that this is the only location where '*something significant can be done*'.

Participants emphasize that sport and sports activities (there is a Mountaineering Club, Skate Park, football, basketball, wrestling courts, but they lack gyms) are very important to the residents of Bukovac and that anything that has to do with sports is welcomed. In addition to sport, they lack the Cultural-Artistic Association that is very active and a space for cultural events in the open. Furthermore, participants explain that Bukovac does not have the centre where all events happen, but several smaller places where people gather and stay for some short time. Lack of plants and flowers is also stated.

Programme and project task

It is necessary to offer a solution that would enable the citizens of all ages to spend time there, and the space should be designed in a way that implies its multifunctionality. In addition to outdoor activities, users should also be able to participate in sports activities. Also, the need for space for the Cultural-Artistic society should be taken into account.

It should be noted that the orthophoto view of the site is out-dated, and it should be emphasized that the shown object is demolished.

The cadastre topographic image in the graphic annexes is current and relevant.

11.2 – Site 2: Local Community ‘Kisač’

Site: Park, Slovačka Street bb, Kisač



Site details:

A closer description of the site: Park, zone across the car entrance of the ‘Tatra’ FC, Slovačka Street bb, Kisač, Parcel No: 2185/2

Site: The site of the park in the local community of ‘Kisač’ is defined as the gathering place of the residents. There are several arranged facilities within the park (playground for children, former pool, club, etc.) It is necessary to arrange the space of 250 m² in the zone across the car entrance to the ‘Tatra’ FC. The arrangement of woods and greenery along the environment surrounding the park is conditioned. Vegetation walls should be formed on the outside of the protective fence, and different storeys of vegetation on the inside. The protection belt towards the Slovačka Street should be thick enough in order to protect the park from the outside impacts of the traffic. Combination of conifer and deciduous trees could be represented.

Excerpt from the Minutes with the Focus Group*

Participants unanimously agreed that the site should be rearranged, stating that it has not been renovated in recent years and that there is enough space for numerous content. All participants grew up in that park, there is no traffic, it is quiet and isolated so others would not mind the noise.

The proposals for improving this area are aimed primarily at children, especially elementary school children, but also parents and grandparents. Individual responses include:

Track renewal and placement of benches;

Construction of modern playground for children;

Construction of the stage in the open for the Children's Festival that is being held in the village;

Trim track;

Place for barbeque for 1 May;

Placement of lighting;

Planting flowers and greenery;

One of the requirements was that new things should not be easily destroyed, and that the park should be a pedestrian zone only. Participants state that there is a problem with maintaining this public area.

When it comes to suggestions for improving Kisač, participants generally state the following answers:

Free WiFi;

Modern and unusual playground for children;

Stage for festivals;

Benches for the elderly;

Stalls for exhibition and selling (handcrafts, souvenirs, etc.)

Simple maintaining;

Usage of the materials that are hard to break;

The participants emphasize that the mentality of the residents of Kisač is that the locals mostly spend time at home - children on social networks and adults watching TV. They think that some specific programmes / events should be organised in order that locals visit these sites, because the space itself will not attract residents.

Programme and project task

It is necessary to design a solution that will offer more content to the users. When designing, the attention should be paid to different age groups of future users so that the space that is attractive to everyone. Street furniture needs special consideration, with the aim of multifunctionality. Furthermore, materials that are easy to maintain, but long lasting and resistant to various impacts, should be chosen.

The built-in public toilet, which is presented in the photographs, is the existing one and indicates the need for this content. Reconstruction of the existing toilet should be considered.

The solution for the park, which includes the construction of a stage and one part of the content, so that the programmes complement each other, should also be considered. The proposed solution for the park could be found in the graphic documentation.

Graphical annexes define the narrower (basic) coverage and the broader (survey) coverage. Wider coverage includes the border zone of the site towards other sites and can also include the area covered by the conceptual design to create a harmonious and quality unit that suits the needs of users. Survey coverage is not a design task itself, but it can more clearly define the conceptual design if necessary.

11.3 – Site 3: Local Community ‘Klisa’

Site: The space near the Local Community building (Northeast corner of Savska Street and Zmajevački Put)



Site details:

A closer description of the site: Northeast corner of Savska Street and Zmajevački Put, Novi Sad

Parcel no.: 10375 1 8417 271

Site: The site in the ‘Klisa’ Local Community includes the area surrounding the Local Community building. The playground has already been built in Zmajevačka Street, with a competitive design and the site on the corner with Savska Street will be further developed with a competitive design.

Excerpt from the Minutes with the Focus Group*

Focus group participants point out that they spend a lot of time in this area and maintain it. Furthermore, everyone shares the opinion that this site is a place for gathering and socializing the

citizens of all ages, from children, through young people, parents to pensioners (*'From 7 to 77 years of age'*). They give credits primarily to investments in infrastructure around the Local Community

building in recent years, i.e. the construction of a children's playground, basketball court, tartan tracks and table tennis (*'From May to September you literally cannot pass from children and parents'*). By posting these contents, most agreed that this site is the *'most frequent part of Klisa'* and the most common gathering place for locals, primarily the youngest because of the playgrounds and their parents, grandparents who gather at nearby benches. The participants were hesitant about the target group that will spend its free time at this site, since all age groups are either in transit or staying at this location (*'Circulation of people of all generations'*).

Most of the respondents stated that the site does not have a unique name among the locals, while some call it 'Klisa centre' and 'playground'. According to the majority of participants, the mentioned site gained more value by building a children's playground, which provides entertainment for the youngest, but also for the adults who come with them (*'They bring their children, sit on benches and watch them play'*). One participant points out that this site is of great importance for the elderly and pensioners, who come here to spend time, get together with peers and socialise (*'Pensioners come here often, talk to each other, they have benches'; 'Children go home early and the elderly remain to sit and talk'*).

In general, the site itself and its immediate surroundings are perceived as suitable for further investment because of the location, the high frequency of locals spending time here, but also due to details of the environment such as *'a hundred years old mulberries along the Zmajevački Put'* and *'Home of Bane Krstić'*.

In addition to the great potential, they were unanimous about the fact that there is not enough space for rearrangement around the Local Community building and that all currently vacant areas are *'cramped'* and not spacious enough. As a potential problem for this site, participants cite the presence of a large number of users of alcoholic beverages in the vicinity of the Local Community building (*'They leave plugs, bottles and make a mess'; 'You girls would probably be embarrassed to get past them'*). They also cite the innocent, destructive behaviour of elementary schoolchildren aged 10-15 towards the environment (*'Kids of 10-15 years of age destroy everything that is planted, roses, thujas, basket and fence, flip the counters on the market'*). The deviant behaviour of children of this age is not solely related to the problem of Klisa Community Centre, but is perceived as a burning problem in all parts of the city and society as a whole.

Taught by previous negative experiences where they attended the destruction of public property by young offenders, participants suggested that more solid, not easily brittle materials should be used when rearranging the site. This should also be done for another reason, which is the lack of promptness of city services when repairing communal damage of any kind compared to other urban areas of the city (*'Everything is immediately repaired in the downtown and everything is cleaned in the morning, we are waiting for 10- 15 days to fix something when we call them'*). They also noted that due to technical inability and lack of people maintaining public areas, the space should be arranged in such a way that it would not require daily maintenance (*'Trash cans are emptied here in 10 days, a fountain is not maintained at all'*).

Programme and project task

It is necessary to design a multifunctional solution, which will further contribute to all previous efforts to improving the site. The space is very frequent and already has a large number of everyday users, so attention to different age groups should be considered. Due to the presence of children, it is necessary to think about the safety of the space, i.e. the placement of the fence. Furthermore, the solution should provide a public space that does not require daily maintenance, and which will be equipped with the street furniture with solid and easily sustainable materials. The site is on the sunny side of the street, so protection from direct sunlight should be considered.

Due to the specificity of the site, the graphical annexes define the narrower (basic) coverage and the broader (survey) coverage. Wider coverage includes the entire parcel 271 which can be included in the area covered by the conceptual design to create a harmonious and quality unit that suits the needs of users. Survey coverage is not a design task itself, but it can more clearly define the conceptual design if necessary.

11.4 – Site 4: Local Community ‘Gavrilo Princip’

Site: Plateau at the corner of Branislava Borote Street and Simeona Piščevića Street



Site details:

A closer description of the site: Corner of Branislava Borote Street and Simeona Piščevića Street, Novi Sad

Parcel no.: 7797/2, 7740/12, 10495/6, 7800/1

Site: The site in the ‘Gavrilo Princip’ Local Community includes the area at the corner of Branislava Borote Street and Simeona Piščevića Street. The space is part of a public block area surrounded by multi-family housing. Pedestrian paths that connect the entire neighbourhood of the ‘Savina’ Quarter with Ložionica have been constructed. The additional improvement will help better design and arrangement of the space. The existing quality trees should be kept. Areas with poor access and lighting, unpaved plateaus, playgrounds, rest areas, etc. should be made more attractive and accessible through improvement.

Excerpt from the Minutes with the Focus Group*

All participants agree that the location at the corner of Branislava Borote Street and Simeona Piščevića Street is one of the most crowded traffic locations where a lot of people gather. They share the opinion that children from the youngest age to high school are mostly gathering in this area, so they see it as ideal for gathering children and young people. They point out that there is already the playground for children, but that there are not enough props and content ('This multifunctional device is not enough, there should be more swings, seesaws, another basket'), and that there should be a fence around the basketball court for safety reasons.

The participants did not state that there is a local name for this area, but they pointed out that this site has a lot of potential because it can include content for all citizens living nearby ('*This site deserves serious access, it is a good location, surrounded by plenty of buildings and it will definitely be well visited*') as well as the fact that it is far enough from the buildings so it would not bother the inhabitants.

Participants stated these concrete proposals for improvement of this public area:

small square;

amphitheatre, summer stage, cinema in the open;

plant flowers and greenery;

sports content: football and basketball courts, table tennis, chess;

In general, this site is perceived to be suitable for improvement, especially because of its spaciousness and functionality, as well as the fact that it can include various content for residents of all ages.

Programme and project task

It is necessary to design a solution that will offer more content to the users, in addition to those that already exist. Since this space is daily visited and frequent, a solution that will retain the existing interest of the citizens and also improve it, should be created. A new street furniture and additional facilities should be designed to suit users of different age groups. In addition to this, the additional greening of the site should be considered.

It is necessary to consider introducing a fence element in case of gathering children and young people, as well as for safety reasons and physical separation from the basketball court.

Due to the specificity of the site, the graphical annexes define the narrower (basic) coverage and the broader (survey) coverage. Survey coverage is not a design task itself, but it can more clearly define the conceptual design if necessary.

